

**Southwood Elementary School  
Parent Advisory Council  
2018-2019**

**Present**

Ruth Toews-Co-Chair	Rod Kehler-Principal
Amanda Klippenstein-Treasurer	Chantal Johnson-Vice Principal
Amy Obirek Blatz-Secretary	Nicole Billiald-Learning Support
Lara Wieler-Fundraising Coordinator	
Terra-Lee Wilson	
<b>Absent:</b> Patti Litwin-Co-Chair; Sarah Funk-Hot Lunch Coordinator; Rebekah Stelmack-PAC Member; Tess Doerksen-PAC Member; Kendra Hiebert-PAC Member	

- 1) Welcome. Meeting began at 6:30pm.
  
- 2) Principal's Report
  1. Education Review May 14th-MUST register to attend.
    - a. Avis Glaze-MB education is going through the same reform, same consultant is being used-see link to recommendations. Doing away with local school boards, dividing unions, adding in more standardized testing, reduction of services, removing services like payroll to provincially, remove principals, etc. from union. It's possible that children who struggle in school may see the biggest impact out of all this.
  
  2. Divisional Budget Cuts: Reduced funding provincially included AFM worker @ SRSS, teacher appreciation, out of pro travel, calendar gone, teacher prof dev by \$50,000; preschool prog reduced from 3 to 1 location, HSDs budget to attend graduation was cut, grants are reduced, HEADWAY cut, learning coaches are reduced, etc.
  
  3. School Supplies Update: Met with "Jeff" from Staples. Has reduced the most expensive list to \$50.00, lowest is \$30.00, \$25 activity fee will continue.
  
  4. School Calendars: One available online able to print. Amanda request receiving it in Excel. Can import from the website into calendars
  
  5. Upcoming Events:
    - a. Volunteer Tea
    - b. Spring Concert

- c. Grade 4 Transitions
- d. Grade 4 Farewell
- e. School Picnic

**Dates to Remember:** Info found on school website <https://southwood.hsd.ca>

#### Miscellaneous

Staffing for next year. Term Kinder, half time. Mardie Miller is moving out of town.

- 3) Financial Update - Amanda. End of month balance 2369.90 Apr. Sunshine earned \$580.00 brings end of month balance to \$2949.00. PAC would like to keep \$1000 as a buffer in account. MAL budget for next year = \$350. We have ~\$1,600.00 available to fund musical instruments (as requested) and year end event as previously discussed by PAC. PAC unanimously agreed to fund "Bubble guy" as the funds from the Sunshine Greenhouse fundraiser is already in the school's account.
- 4) Hot Lunch/Munch-A-Lunch Overview:
  - a. MAL: Diner on 52 going well.
  - b. Booster juice day: 52 orders at this point, 92 last time.
- 5) HSD/PAC Liaison Meeting recap: Ruth & Patti attended. Smart phones in schools.
- 6) Fundraising
  - a. **Sunshine Greenhouse:** The turnaround time for this fundraiser was short. The timing was focused prior to Mother's Day. Not ideal to maximize profits. Other schools ran the fundraiser at the same time. See financials under Financial Update.
  - b. **Final Fundraiser on last day of school.** As parents are responsible to pick up/bring their own lunch, this day is often very busy at the restaurants. PAC to consider offering Subway and Pizza through MAL. Maybe inquire opportunity with KFC as well. Will consider running on MAL from Jun1-15th.
  - c. **PAC plans to have more structure around Fundraising in places for next year.** Question if we can survey parents on top 3 ideas for fundraisers and/or are parents interested in doing a donation instead. Rod suggested PAC having more of a presence during school events.
- 7) Miscellaneous:
  - a. **Balanced School Day:** Question what happens once the two year pilot project is done? Fill out survey. Parents comment on kids coming home less hungry, less irritable.

- b. Discussion around Education Survey. Requesting parents complete to have input on provincial changes. Info can be found at: <https://hsd.ca/governance/education-review/>
  - c. **Teacher appreciation:** Monday, May 6th. Snacks Taco dip & Muffins, Chocolate chip cookies & muffins.
  - d. SWIS (Settlement worker in school) worker from Eastman Immigrant Services this year in school.
- 8) 2019/2020 School Year
- a. Who are the PAC members continuing
  - b. Voting will take place next meeting for members (executive team and positions).
  - c. Rewriting & reworking the constitution to reflect the HSD PAC Guidelines: Southwood PAC Constitution shows modifications. Amanda proposes review and update to this document. Executive will do this prior to next mtg so all can preview so we're ready for voting. Fundraising proposal. PAC Executive team will work on it during the next few weeks and have it ready to vote on
  - d. New volunteer form for new members: Ruth to update to be more specified and outlined so it's more clear for parents
  - e. More structured fundraising template: Considering providing parents a letter next year identifying which fundraisers are happening and there will be an opt out option OR a donation option. HSD has Charitable status and so if donations are big then they can qualify for a tax receipt.
  - f. Reminder on process of handling fundraising funds
- 9) Meeting adjourned at 7:45pm. Next meeting date: June 4th/19 @ 6:30pm.