

**Southwood Elementary School  
Parent Advisory Council  
2018-2019**

**Present**

Ruth Toews - Co-Chair	Lara Wieler - Fundraising Coordinator
Patti Lytwyn - Co-Chair	Tess Doerksen - PAC Member
Amanda Klippenstein - Treasurer	Rebekah Stelmack - PAC Member
Amy Obirek Blatz - Secretary	Rod Kehler - Principal
Sarah Funk - Hot Lunch Coordinator	Chantal Johnson - Vice Principal
	Nicole Billiad – Teacher representative
<b>Absent:</b> None	

- 1) **Welcome** - Meeting began at 6:36pm.
  
- 2) **Principal's Report:** Refer to handout provided by Rod for details. Additional discussion includes:
  1. **Safety Month:**
    - Bus Safety: School bus evacuation, bus driver does this, they usually notify of this and bus driver should notify parents as they may be late. This will be done over 2 days so that ALL kids can participate.
    - Fire Safety: Fire safety, gr.1 head to fire hall, special assembly on the 26th
    - iWalk: 3 walks from different starting locations and parents are welcome to join.
  
  2. **Balanced School Day update:** Staff love it, complete turnaround from last year. Super quiet now during breaks. Now there are more teachers walking around during lunch (14 EAs in building circulating which is more than double than last year.
    - i. **Activity Time Clubs and Activities:** Students provided top 3 choices to Chantal, some have chosen not to participate. Some planned activity break options have changed due to interest. Sessions run for 4 week on one day of the cycle. First activity begins Oct.10 and runs until Nov.6.
  
  3. **Costume Parade Oct.31:** The Costume parade will circulate around the building.

#### 4. School-wide Social Emotional Supports:

- Zones of Regulation: K-Gr.1.
  - Blue Zone
  - Green Zone
  - Yellow Zone
  - Red Zone
- Second Step: Gr.2
- Roots of Empathy: Gr.3
- Project 11: All Gr.4 classrooms.
  - This program is founded by the True North Foundation. The province is considering piloting all Gr.4. Gr.4s seem to really like it. School is considering applying into grade 2 next year as second step is a bit outdated.
- For next year, the school may consider offering Zones of regulation and project 11 across K-4.

**Parent Discussion:** Gratitude was expressed over the support offered to the children during their time at Southwood Elementary School (guidance, counselors, mental health promotion, etc.) and concern was expressed for when the students transition to Middle School. Those same supports (i.e. certified counselors) are not available and those children, being still quite young, are treated the same as the older children which makes for a difficult transition for the child.

**\*See Dates to Remember in the October Newsletter.**

#### 3) PAC Codes of Conduct

- **Any amendments needed?** None.

#### 4) Hot Lunch (HL)/Munch-A-Lunch (MAL):

- **September recap:** MAL ordering reviewed.
- **October orders & scheduling:** MAL ordering is increasing. PAC is wondering if parents are familiar with MAL system.
- **Discuss potential Monday orders (Main B&B):** Cost is \$2.30, Q. is whether PAC should charge \$2.50 or \$3.00. Will offer 2 Mondays in November.
  - Sarah to make a hot lunch volunteer schedule for Oct/Nov. 2 HL on a Monday, and HL every Wednesday; will consider, 12, 19, 26.
  - Potential vendors: Subway, McDs, Taco DelMar. Will speak with Subway.
  - Soup needs to be delivered to classroom to prevent spills, etc.

- Discussion around cut off dates for ordering, Ruth will look into making modifications on this.
  - Students go down to canteen to pick up pizza, works well.
  - An email reminder for ordering will be sent through Bright Arrow. Staff report parents are liking Bright Arrow for communication.
  - PAC to set up a table advertising MAL on Nov.29-student leds -.7-Booster juice fundraiser day. Patti to look into cup size smaller than snack size for fundraiser.
  - Would having a HL calendar on the school website be helpful for parents?
    - PAC can send Karen any info you would like posted on the school calendar.
- 5) **Financial Update:** Amanda reviewed summaries from September. All signatures are complete and Amanda has online capabilities.
- 6) **Fundraisers: current is the GOLD CARD:** Closing **Friday, Oct.5.** Teachers take any \$ collected from kids up to the office.
- **To Do:**
    - Collect \$, portion cards for order, stuff envelopes to get ready to hand out with kids.
      - Friday, second hut is open after school. Amanda can be free next week any day. ? 10:30am Friday.
    - Send out a bright arrow reminder that cards need to be returned.
    - Schedule volunteers for counting/distribution/closing. Need to figure out a day on when to put packages together, name for draw, etc. Need to get packages put together.
  - **Prizes:**
    - \$160 from fundraising company to spend on prizes for kids: \$50 from Booster juice. Considering activities instead of “things”. Patti to look into purchasing admission to activity places as prizes.
    - Winners could be announced over the PA, it could be done any day, kids like hearing their name on the PA.
- 7) **Miscellaneous:** None.
- 8) **Closing:** Meeting adjourned at 7:37pm. **Next Meeting: Monday, November 5th, 2018 @ 11:00am. ALL are welcome :)**